

DIRECT DEBIT APPLICATION

Surf Site Property Management is pleased to offer you a new service – the Paydues Payment Plan. Now you can have your maintenance fee payment made automatically from your checking account. And, you don't have to change your present banking relationship to take advantage of this service.

The Paydues Payment Plan will help you in several ways:

- It saves time – fewer checks to write
- Helps meet your commitment in a convenient and timely manner – even if you're on vacation or out of town
- No lost or misplaced coupons, your payment is always on time – it helps maintain good credit
- It saves postage
- Its easy to sign up for, easy to cancel
- No late charges

Here's how the Paydues Payment Plan works:

You authorize regularly scheduled payments and any scheduled special assessments to be made from your checking account. Then, just sit back and relax. Your payments will be made automatically on the specified day, the 1st or the next business day. And proof of payment will appear on your bank statement.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. If the amount of your payment changes, we will notify you at least 10 days before payment date.

The Paydues Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to us.

AUTHORIZATION FOR DIRECT PAYMENT OF CURRENT MAINTENANCE FEE DUE

I authorize Surf Site Property Management, and the financial institution named below to initiate entries to my checking account. This authority will remain in effect until I notify you in writing to cancel it in such a time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying Surf Site Property Management three (3) days before my account is charged. I understand that if an item is returned for insufficient funds, I will be responsible to pay a return item fee. Additionally, your association will remain unpaid for that month and you may receive late fees if you are unable to pay your association on time.

(Name of Financial Institution/Homeowner Bank Name)

(Branch)

(City)

(State)

(Zip Code)

Bank Account Number _____

Routing Number _____

A VOIDED CHECK FROM YOUR CHECKING ACCOUNT MUST ACCOMPANY THIS APPLICATION.

Association Name _____

(Homeowner Street Address of unit owned – Please Print)

(Homeowner City)

(Homeowner State)

(Homeowner Zip Code)

(Homeowner Signature's)

(Homeowner Name – Please Print)

(Date)

(Homeowner Signature's)

(Homeowner Name – Please Print)

(Date)

This form **MUST** be received by Surf Site Property Management no later than the 10th of the month preceding activation of service. Mail your completed form to: **Surf Site Property Management, 201 W. Sylvania Ave. Suite 1, Neptune City, NJ 07753 Attention: Direct Debit.**